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STATE OF ALABAMA
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**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: M.H. Social Worker V

NUMBER: 16-11

JOB CODE: W5000

POS. #: 8801689

SALARY RANGE: 80 (\$52,663.20- \$80,287.20)

DATE: March 25, 2016

JOB LOCATION: Bryce Hospital, Tuscaloosa, Alabama

MINIMUM QUALIFICATIONS: Master's degree in Social Work approved by the Council on Social Work Education. Extensive experience (72 months or more) as a social worker in the mental health field, including (24 months or more) supervisory experience. **NECESSARY SPECIAL REQUIREMENTS:** Possession of a license as a graduate social worker as issued by the Alabama Board of Social Work.

KIND OF WORK: Develop/maintain an organized structure for the social work staff. Coordinate the supervision and training for all social work staff with supervisors, program directors and the staff development program. Consult with program directors regarding social work practice on the programs and participate in the planning, development and implementation of new social work programs and services. Participate in hospital quality assurance and accreditation activities, set professional standards and monitor social work performance. Develop written policies and procedures for the provision of social work services and supervise, monitor and improve their delivery. Conduct meetings with social works and supervisors and keep minutes of each meeting. Coordinate and implement the recruiting and interviewing of qualified social work staff along with recommending the employment of new social work staff. Provide primary source verification of licensure on social work staff. Act as liaison with community resources and university programs and facilities to provide field placement and other training opportunities for staff and students. Consult with hospital administration in planning/providing social services at Bryce Hospital. Participate in administrative and clinical committees and conferences to develop program services necessary to achieve the objective goals of the Department of Mental Health, Bryce Hospital and the department of social work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Ability to read and comprehend documents such court orders, policies and procedures, regulatory standards, assessments, professional journals and publications, patient medical records, histories, personnel records and rehabilitation reports. Ability to make clinical assessments. Ability to make decisions. Ability to communicate effectively both orally and in writing. Knowledge of social work to include family dynamics, developmental models, community and group. Ability to supervise, delegate, commend, discipline, evaluate and evaluate the work of others. Ability to interact with other professionals in a courteous, professional manner.

Announcement # 16-11
MH Social Worker V
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METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug test required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with patients.**

HOW TO APPLY: USE AN OFFICIAL APPLICATION FOR PROFESSIONAL EMPLOYMENT (EXEMPT CLASSIFICATION) WHICH MAY BE OBTAINED FROM THIS OFFICE OR THE OFFICIAL WEB SITE www.mh.alabama.gov. THE APPLICATION SHOULD BE RETURNED TO PERSONNEL OFFICE, BRYCE HOSPITAL, 1651 RUBY TYLER PARKWAY, TUSCALOOSA, ALABAMA, 35404 BY **UNTIL FILLED** IN ORDER TO BE CONSIDERED FOR THIS POSITION. DO NOT RETURN THIS APPLICATION TO THE STATE PERSONNEL DEPARTMENT. **PLEASE HAVE AN OFFICIAL COPY OF TRANSCRIPT(S) FORWARDED TO THE PERSONNEL DEPARTMENT AT THE ABOVE ADDRESS. JOINT COMMISSION ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”